**International CFO Alliance (ICFOA)**

# Membership Application Form (with guidance)

Joining the ICFOA is more than just becoming part of an organisation; it’s a commitment to excellence that benefits the international financial community. Your organisation becomes a member of a global alliance of executive financial institutes and CFO organisations that value transparency, accountability, and efficacy at the highest levels of the profession.

We advocate for CFOs globally through strategic collaborations with key standard-setters and international bodies.

Our technical working groups ensure that the CFO's voice is represented at international forums. We unite national CFO associations, fostering advocacy and excellence.

The International CFO Alliance is a unique coalition of national CFO associations, dedicated to elevating the global CFO profession through collective action and shared expertise.

To see how the ICFOA adds value and supports its member associations, please visit:

<https://icfoa.org/how-we-support-our-members/>

<https://icfoa.org/how-we-create-value/>

We are excited about your interest in joining our community of executive finance professionals.

Please complete the following initial application information to enable us to consider your organisation for membership in the International CFO Alliance. Explanations are provided to clarify the purpose of each question.

## Section 1: Applicant Information

*[This section collects your organisation's basic contact and registration details to establish your legal identity and communication channels.]*

Full Name of Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Physical Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Website Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Country of Registration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Section 2: Membership Criteria Confirmation

*[This section confirms that your organisation meets ICFOA's core eligibility criteria]*

[ ] Legal Registration: Our organisation is legally registered and can provide official registration documents.

[ ] CFO-Focused Membership: Our members include CFOs, Finance Directors, and senior finance executives.

[ ] Governance Structure: We have a functioning Board of Executive Leadership and transparent governance policies.

[ ] Professional Contributions: We actively promote CFO leadership through conferences, publications, research, or contributions to policy setting.

[ ] Governing Documents: We attach our Articles of Association, bylaws, or equivalent governance documentation (preferably in English).

## Section 3: Membership Type Requested

*[Please select the membership category that best fits your organisation's current situation]*:

[ ] Active Member – Full voting rights and participation in the Board and Working Groups.

[ ] Observer Member – Participation in Working Groups, but no voting rights or Board eligibility.

## Section 4: Organisational Profile

*[This section helps ICFOA understand the size, structure, and activities of your organisation.]*

Total number of active members: (*Shows your membership base size and CFO representation*.)

[\_\_\_\_\_\_\_\_\_] active members

List of Board Members / Leadership (names and positions): (*Demonstrates your governance structure.*)

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| Names | Positions |
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Number of full-time or part-time staff: (*Indicates your administrative structure & capacity.*)

[\_\_\_\_\_\_\_\_\_\_] full time staff

[\_\_\_\_\_\_\_\_\_\_] part time staff

Key professional activities and contributions: (*Details conferences, training, research, or regulatory engagement.*)

Planned activities for the coming year (optional): (*Provides insight into your strategic focus.*)

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## Section 5: Participation in ICFOA Working Groups

Indicate your organisation's interest in contributing to ICFOA’s technical and policy work groups:

[ ] ESG Working Group – Addressing CFO leadership on sustainability reporting.

[ ] Automation and Digital Transformation Working Group – Exploring finance automation trends.

[ ] International Tax Workgroup – Coordinating international tax issues impacting CFOs.

[ ] International CFO Certification Workgroup – Developing global CFO credential standards.

[ ] International Financial Performance Management Working Group – Advancing CFO performance metrics.

## Section 6: Additional Supporting Information (Optional)

*[Please attach or describe any additional information that supports your application*], such as:

- *[Please attach or describe]* Certifications, awards, or recognitions your organisation has received.

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- *[Please attach or describe]* Relevant publications or research.

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- *[Please attach or describe]* Events or conferences hosted by your organisation.

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- *[Please attach]* Letters of recommendation from regulators or partners.

## Section 7: Other Memberships (Optional)

Disclose any memberships or affiliations with other CFO or financial associations:

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| Organisation Name(s) | Your Role or Position |
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## Section 8: Declaration and Signature

I hereby declare that the information provided is complete and accurate to the best of my knowledge. I confirm that our organisation will adhere to ICFOA’s Articles of Association and Code of Conduct, and we will pay applicable membership fees.

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Submission Instructions

Please submit the completed form with all supporting documents to: secretariat@icfoa.org